Voluntary Product Accessibility Template® (VPAT®) Revised Section 508 Edition

Version 2.3 February 2020

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About This Document

The VPAT is provided in four editions based on the guidelines/standards being evaluated. The editions are WCAG, Revised 508, EN 301 549 and International that includes all of the standards.

This is the Revised Section 508 edition of the VPAT. It includes the following standards/guidelines:

- Web Content Accessibility Guidelines 2.0, at http://www.w3.org/TR/2008/REC-WCAG20-20081211/
- Revised Section 508 standards as published by the U.S. Access Board in the Federal Register on January 18, 2017, including the Corrections to the ICT Final Rule as published by the US Access Board in the Federal Register on January 22, 2018

If you need a different combination of standards/guidelines then use the appropriate alternate edition of the VPAT found on https://www.itic.org/policy/accessibility/vpat.

This document is broken into two main sections:

- Essential Requirements and Best Practices for using the VPAT® to complete an Accessibility Conformance Report
- The VPAT Template

Please carefully review the Essential Requirements and Best Practices sections before using the VPAT to create an Accessibility Conformance Report.

"Voluntary Product Accessibility Template" and "VPAT," including the template format, are Federally Registered Service Marks of the Information Technology Industry Council (ITI). VPAT users agree not to deviate materially from the template format provided by ITI, and to use the service mark ("®") where appropriate.

Essential Requirements and Best Practices for Information & Communications Technology (ICT) Vendors

This section provides guidance for reporting product conformance for two major accessibility standards and guidelines using the VPAT® to produce the Accessibility Conformance Report. Deviating from these guidelines precludes vendors from referencing the template by name and/or the VPAT acronym. The purpose of these essential requirements and best practices are to promote accurate and consistent reporting of product accessibility information.

The VPAT is a template used to document a product's conformance with accessibility standards and guidelines. The purpose of the VPAT is to assist customers and buyers in making preliminary assessments regarding the availability of commercial "Electronic and Information Technology," also referred to as "Information and Communication Technology" (ICT) products and services with features that support accessibility.

Getting Started

- 1. Before creating a report, read all of the materials provided in this document.
- 2. The Information Technology Industry Council (ITI) provides the VPAT. Use of the template and service mark does not require membership in ITI.
- 3. Determine which accessibility standards/guidelines will be included in the product conformance report and use the appropriate VPAT file.
- 4. It is the vendor's responsibility to maintain the integrity of the data in the report.

Essential Requirements for Authors

The following are the minimum requirements to be a VPAT_®.

- 1. The VPAT name and template are registered service marks of ITI. Use of the VPAT template and name requires the inclusion of the registered service mark (i.e., "VPAT®"). Users of the VPAT agree not to deviate from the Essential Requirements for Authors.
- 2. The template file can be used as is or replicated in a different delivery format, for example as HTML or PDF. The only requirement is that the final conformance report must be accessible.
- 3. A report may contain a minimum of one applicable Standard/Guideline or any combination of the three Standards/Guidelines that are applicable to the product being reported.

- 4. A report must contain the following content at a minimum:
 - Report Title In the heading format of "[Company Name] Accessibility Conformance Report"
 - **VPAT Heading Information** Template version
 - Name of Product/Version Name of Product being reported, including version of the product
 - **Product Description** A brief description of the product
 - **Date** Date of report publication. At a minimum, provide the month and year of the report publication. For example, "May 2016". If date is included ensure it is clear "4 May 2016" or "May 4, 2016".
 - **Contact Information** Contact Information for follow-up questions. Listing an email is sufficient.
 - **Notes** Any details or further explanation about the product or the report. This section may be left blank.
 - Evaluation Methods Used Include a description of what evaluation methods were used to complete the VPAT for the product under test.
 - Applicable Standards/Guidelines A clear indication of which Standards/Guidelines this Conformance Report covers.
 - The list must include only the Standards/Guidelines that were used to develop the product.
 - A report must contain a minimum of one Standard/Guideline or any combination of the three Standards.
 - The applicable Standards/Guidelines that may be included are:
 - Revised Section 508 standards the U.S. Federal accessibility standard, published by the U.S. Access Board in the Federal Register on January 18, 2017
 - Corrections to the ICT Final Rule a correction to the Revised Section 508 standards, published by the US Access Board in the Federal Register on January 22, 2018
 - Web Content Accessibility Guidelines 2.0 or WCAG 2.0 (ISO/IEC 40500), at http://www.w3.org/TR/2008/REC-WCAG20-20081211/
 - This information can be in a table format at the top of the report with the table heading 'Standards/Guidelines' and the reported Standards/Guidelines identified.
 - Alternatively, the Standard/Guideline being reported can be clearly identified in the introductory text of the report. If multiple Standards or

Guideline tables are included, each table should also be clearly identified as to the Standard or Guideline the criteria that table represents.

- **Terms** Conformance level terms description section
- Tables for Each Standard or Guideline Tables showing the responses to the criteria.
- 5. WCAG Conformance Information The answers in the WCAG success criteria are based on the level of conformance being reported (Level A, AA or AAA).
 - o These tables are used to answer:
 - Revised Section 508:
 - Chapter 5 Software
 - Chapter 6 Support Documentation
 - The selected levels of WCAG 2.0 Guidelines.
 - o If using a summary table, due to answers applying to multiple criteria, when answering for the Revised Section 508, the answers need to be clear in what individual criteria the answer applies to. It is possible to either use a summary, selecting the worst case for the criteria, or to have separate answers or even tables for software, support documentation, authoring tools, etc., so long as the methodology used is made clear.
- 6. Conformance Levels The report must list the definition of the terms used in the Conformance Level column. ITI recommends the following terms. If a vendor deviates from the ITI definitions, the vendor shall reference this change in the heading Notes section. If a term is not used it can be removed from the list. The ITI definitions are:
 - **Supports**: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
 - Partially Supports: Some functionality of the product does not meet the criterion.
 - **Does Not Support**: The majority of product functionality does not meet the criterion.
 - **Not Applicable**: The criterion is not relevant to the product.
 - Not Evaluated: The product has not been evaluated against the criterion.
 This can only be used in WCAG 2.0 Level AAA.

Note: When filling in the WCAG tables, a response may use 'Supports' where one might otherwise be inclined to use 'Not Applicable'. This is in keeping with WCAG 2.0

- <u>Understanding Conformance</u>: 'This means that if there is no content to which a success criterion applies, the success criterion is satisfied.
- Remarks and Explanations Detailed remarks should be provided in the Remarks and Explanations column to justify your answer in the Conformance Level column.
 - When the conformance level is 'partially supports' or 'does not support', the remarks should identify:
 - 1. The functions or features with issues
 - 2. How they do not fully support
 - If the criterion does not apply, explain why.
 - If an accessible alternative is used, describe it.
- 8. In the Section 508 tables, when subsections of criteria do not apply to the product, the section may be summarized or removed as long as an explanation is provided explaining why a criterion does not apply. Another alternative is to leave the table and add a summary why the section doesn't apply. For example, in Chapter 5 the criteria in 502 and 503 will not apply to a web only application, thus those sections can be removed with a summary in the notes for the chapter, or a row in the table.

Best Practices for Authors

ITI suggests that authors adopt the following best practices when using the VPAT® to create an Accessibility Conformance Report.

- **Branding Header:** Company logo or branding information
- **Date Changes:** If a report is revised, change the report date and explain the revision in the Notes section. Alternately, create a new report and explain in the Notes section that it supersedes an earlier version of the report.
- Notes: Add any notes applicable to product or the report
 - Additional information about the product version that the document references
 - Any revisions to the document
 - Links to any related documents
 - Additional information describing the product
 - Additional information about what the document does or does not cover
 - Information suggested by the WCAG 2.0 Conformance Claim, at http://www.w3.org/TR/WCAG20/#conformance-claims

- Information needed to satisfy ISO/IEC 17050-1:2004, Supplier's Declaration of Conformity
- Evaluation Methods Used Information to enter may include the following:
 - Testing is based on general product knowledge
 - Similar to another evaluated product
 - Testing with assistive technologies
 - Published test method (provide name, publisher, URL link)
 - Vendor proprietary test method
 - Other test method
- Remarks and Explanations: This section may include:
 - Information regarding the testing of a given criteria.
 - Information on application dependencies to support accessibility (e.g. OS, app frameworks, browsers recommended).
 - How the customer can find more information about accessibility issues.
 One method can be to include the bug ID where customers can call the company's customer support to get additional information.
 - Known workarounds for accessibility issues.
- Legal Disclaimer: Area for any legal disclaimer text required by your organization.
- Saving Space: To reduce the size of the report it is acceptable to remove sections. Individual criteria cannot be removed, only sections at a time.
 Section removal is acceptable in four situations:
 - When an entire section is not being reported on because it doesn't apply to the product, for example:
 - Chapter 4: Hardware. Information should be included in the notes for that section why it has been removed.
 - A card reader that doesn't have sound could remove the criteria in section 413 Closed Caption Processing Technologies and just note the why the criteria doesn't apply.
 - If the product is not being evaluated for a level of the criteria (for example Level AAA) then that table may be deleted.
 - If a requesting customer has identified that a section of the standard does not apply, information should be included in the notes that the section has been removed.

- **WCAG 2.0 Tables:** The WCAG 2.0 criteria are shown in three tables, Level A, Level AA, and Level AAA.
 - If desired, these tables can be combined into one table.
 - When reporting on a level (A, AA or AAA) all criteria for that level must be answered.
- Language: Use text appropriate for your audience.
- Multiple Reports: When using the VPAT to create an Accessibility
 Conformance Report for complex products it may be helpful to separate
 answers into multiple reports. For example, when a product is an Authoring
 Tool that also has web content and documentation. When multiple reports
 are used for a complex product, it is required to explain this and how to reach
 the other reports in the Notes section of each report.
- **Criteria Text:** To help conserve space in the ITI template only the criteria ID number and a short title have been included. Where possible, links have been included to the standard/guideline.
 - It is acceptable to add the full text of the criteria into the cell if desired to help with understanding.
 - The links to the standards/guidelines can be removed.
- Ordering of Tables: The order that the standards/guideline tables appear may be changed to facilitate reading. For example, if the Accessibility Conformance Report is for Section 508 only, the WCAG tables may be moved to follow the numbering scheme used in the Section 508 criteria.
- **Guideline Section Heading Rows in Tables:** The tables include heading rows to facilitate understanding the context of the criteria.
 - o The cells in these rows do not require answers as indicated by "Heading cell no response required."
 - o It is optional to add a response if desired.
 - o The shading of the row is also optional.
 - o If removing the heading rows, edit the criteria titles so it's clear where they apply.

Posting the Final Document

- Remove the Essential Requirements and Best Practices for Information & Communications Technology (ICT) Vendors section from the template when publishing your Accessibility Conformance Report in final form. A link on page one in the template footnotes contains a hyperlink to this document on the Information Technology Industry Council (ITI) website at: http://www.itic.org.
- Check for each required item in the VPAT® document:

- The report title [Company Name] Accessibility Conformance Report
- The "VPAT® Version 2.3" heading
- Name of Product/Version
- Product Description
- Date
- Contact Information
- Notes
- Evaluation methods used
- Applicable Standards/Guidelines
- Terms
- Report Information
 - Check that there is a response for each criterion for 'Conformance Level' and 'Remarks and Explanations.'
- Post your final document on your company's web site or make the document available to customers upon request.
- Your final document should be accessible.

Table Information for VPAT® Readers

For each of the standards, the criteria are listed by chapter in a table. The structures of the tables are: the first column contains the criteria being evaluated, the second column describes the level of conformance of the product regarding the criteria and the third column contains any additional remarks and explanations regarding the product.

- When sections of criteria do not apply, or deemed by the customer as not applicable, the section is noted as such and the rest of that table may be removed for that section.
- When multiple standards are being recorded in this document, the duplicative sections are noted and responded to only one time. The duplicate entry will note the cross reference to the data.

CATME Accessibility Conformance Report

Revised Section 508 Edition

VPAT® Version 2.3 – February 2020

Name of Product/Version: CATME

Product Description: An online suite of tools to aid

instructors in student teaming.

Date: 2/20/2020

Contact information: dfergus@purdue.edu

Notes:

Evaluation Methods Used: Standards were evaluated by going through each possible page on the CATME website and evaluating each standard/guideline.

Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Web Content Accessibility Guidelines 2.0, at http://www.w3.org/TR/2008/REC-WCAG20-20081211/	Level A (Yes) Level AA (Yes) Level AAA (Yes)
Revised Section 508 standards as published by the U.S. Access Board in the Federal Register on January 18, 2017 Corrections to the ICT Final Rule as published by the US Access Board in the Federal Register on January 22, 2018	(Yes)

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports**: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- Partially Supports: Some functionality of the product does not meet the criterion.
- Does Not Support: The majority of product functionality does not meet the criterion.
- **Not Applicable**: The criterion is not relevant to the product.
- **Not Evaluated**: The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

WCAG 2.0 Report

Tables 1 and 2 also document conformance with:

- Chapter 5 501.1 Scope, 504.2 Content Creation or Editing
- Chapter 6 602.3 Electronic Support Documentation

Note: When reporting on conformance with the WCAG 2.0 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the WCAG 2.0 Conformance Requirements.

Table 1: Success Criteria, Level A

Notes: Of the four types (web, electronic docs, software, authoring tool), web only applies to CATME.

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content: All non-text content that is presented to the user has a text alternative that serves the equivalent purpose, except for the situations listed below. (Level A)		
 Controls, Input: If non-text content is a control or accepts user input, then it has a name that describes its purpose. (See Guideline 4.1) 		
Time-Based Media: If non-tent content is time-based media, then text alternatives at least provide descriptive identification of non-text content. (See Guideline 1.2)		
 Test: If non-text content is a test or exercise that would be invalid if presented in text, then text alternatives at least provide descriptive identification of the non-text content. 	Supports	Aria labels are added to arrows or percentage barsm6 to convey their meaning for screen reader users
 Sensory: If non-text content is primarily intended to create a specific sensory experience, then text alternatives at least provide descriptive identification of the non-text content 		
 CAPTCHA: If the purpose of non-text content is to confirm that content is being accessed by a person rather than a computer, then text alternatives that identify and describe the purpose of the non-text content are provided, and alternative forms of CAPTCHA using output modes for different types of sensory perception are provided to accommodate different disabilities. 		

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 Decoration, Formatting, Invisible: If non-text content is pure decoration, used only for visual formatting, or is not presented to users, then it is implemented in a way that it can be ignored by assistive technology 		
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
 1.2.1 Audio-only and Video-only (Prerecorded): For prerecorded audio-only and prerecorded video-only media, the following are true, except when the audio or video is a media alternative for text and is clearly labeled as such: (Level A) Prerecorded Audio-only: An alternative for time-based media is provided that presents equivalent information for prerecorded audio-only content. Either an alternative for time-based media or an audio track is provided that presents equivalent information for prerecorded video-only content. 	Not Applicable	(No notes)
Also applies to:	Not Applicable	(No notes)
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		

• 602.3 (Support Docs)		
1.2.2 Captions (Prerecorded): Captions are provided for all prerecorded audio content in synchronized media, except when the media is a media alternative for text and is clearly labeled as such. (Level A)		
Also applies to:		
Revised Section 508	Not Applicable	(No notes)
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.2.3 Audio Description or Media Alternative (Prerecorded): An alternative for time-based media or audio description of the prerecorded video content is provided for synchronized media, except when the media is a media alternative for text and is clearly labeled as such. (Level A)		
Also applies to:		
Revised Section 508	Not Applicable	(No notes)
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		

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1.3.1 Info and Relationships: Information, structure, and relationships conveyed through presentation can be programmatically determined or are available in text. (Level A)		
Also applies to:		
Revised Section 508	Supports	(No notes)
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.3.2 Meaningful Sequence: When the sequence in which content is presented affects its meaning, a correct reading sequence can be programmatically determined. (Level A)		
Also applies to:		
Revised Section 508	Supports	(No notes)
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.3.3 Sensory Characteristics: Instructions provided for understanding and operating content do not rely solely on sensory characteristics of components such as shape, size, visual location, orientation, or sound. (Level A)	Supports	Arrows are the only indicator used to convey peer rating results on the student activity result page (alt added)

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Note: For requirements related to color, see Guideline 1.4		
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.4.1 Use of Color: Color is not used as the only visual means of conveying information indicating an action, prompting a response, or distinguishing a visual element. (Level A)		
Note: For requirements related to other senses, see Guideline 1.3		
Also applies to:		
Revised Section 508	Supports	(No notes)
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.4.2 Audio Control: If any audio on a Web page plays automatically for more than 3 seconds, either a mechanism is available to pause or stop the audio, or a	Not Applicable	(No notes)

mechanism is available to control audio volume independently from the overall system volume level. (Level A)		
Note: All content on a Web page must meet this criterion		
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
2.1.1 Keyboard: All functionality of the content is operable through a keyboard interface without requiring specific timings for individual keystrokes, except where the underlying function requires input that depends on the path of the user's movement and not just the endpoints. (Level A)		
Note 1: This exception relates to the underlying function, not the input technique. For example, if using handwriting to enter text, the input technique (handwriting) requires path-dependent input but the underlying function (text input) does not.	Supports	Users can utilize the tab key to navigate through the site. All the elements can be
<i>Note 2:</i> This does not forbid and should not discourage providing mouse input or other input methods in addition to keyboard operation.		tabbed on.
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		

• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
 2.1.2 No Keyboard Trap: If keyboard focus can be moved to a component of the page using a keyboard interface, then focus can be moved away from that component using only a keyboard interface, and, if it requires more than unmodified arrow or tab keys or other standard exit methods, the user is advised of the method for moving focus away. (Level A) Note: All content on a Web page must meet this criterion Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 	Supports	All elements in the CATME webpage can be navigated through smoothly
• 602.3 (Support Docs)		
 2.2.1 Timing Adjustable: For each time limit that is set by the content, at least one of the following is true: (Level A) Turn off: The user is allowed to turn off the time limit before 		
encountering it; or	Supports	(No notes)
 Adjust: The user is allowed to adjust the time limit before encountering it over a wide range that is at least ten times the length of the default setting; or 		

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 Extend: The user is warned before time expires and given at least 20 seconds to extend the time limit with a simple action (e.g. press the space bar), and the user is allowed to extend the time limit at least ten times; or 		
 Real-time exception: the time limit is a require part of a real-time event (e.g. an auction), and no alternative to the time limit is possible; or 		
20 Hour exception: the time limit is longer than 20 hours		
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
2.2.2 Pause, Stop, Hide: For moving, blinking, scrolling, or auto-updating information, all of the following are true: (Level A)		
 Moving, blinking, scrolling: For any moving, blinking, or scrolling information that (1) starts automatically, (2) lasts more than five seconds, and (3) is presented in parallel with other content, there is a mechanism for the user to pause, stop, or hid it unless the movement, blinking, or scrolling is part of an activity where it is essential; and 	Supports	(No notes)
 Auto-updating: For any auto-updating information that (1) starts automatically and (2) is presented in parallel with other content, there is a mechanism for the user to pause, stop, or hide it or to control the 		

frequency of the update unless the auto-updating is part of an activity where it is essential.		
Note 1: For requirements related to flickering or flashing content, refer to Guideline 2.3.		
Note 2: All content on a Web page must meet this criterion		
Note 3: Content that is updated periodically by software or that is streamed to the user agent is not required to preserve or present information that is generated or received between the initiation of the pause and resuming presentation, as this may not be technically possible, and in many situations could be misleading to do so.		
Note 4: An animation that occurs as part of a preload phase or similar situation can be considered essential if interaction cannot occur during that phase for all users and if not indicating progress could confuse users or cause them to think that content was frozen or broken.		
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
2.3.1 Three Flashes or Below Threshold: Web pages do not contain anything that flashes more than three seconds in any one second period, or the flash is below the general flash and red flash thresholds. (Level A)	Supports	(No notes)

Note: All content on a Web page must meet this criterion.		
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
2.4.1 Bypass Blocks: A mechanism is available to bypass blocks of content that are repeated on multiple Web pages. (Level A)		
Also applies to:		
Revised Section 508	Supports	The navigation bars on the "Create Class" and "Create Activity" page enable users to
• 501 (Web)(Software) – Does not apply to non-web software		skip certain steps if needed
• 504.2 (Authoring Tool)		
602.3 (Support Docs) – Does not apply to non-web docs		
2.4.2 Page Titled: Web pages have titles that describe topic or purpose. (Level A)		
Also applies to:	Supports	(No notes)
Revised Section 508		

 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		
 2.4.3 Focus Order: If a Web page can be navigated sequentially and the navigation sequences affect meaning or operation, focusable components receive focus in an order that preserves meaning and operability. (Level A) Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Supports	Tab order are revised
 2.4.4 Link Purpose (In Context): The purpose of each link can be determined from the link text along or from the link text together with its programmatically determined link context, except where the purpose of the link would be ambiguous to users in general. (Level A) Also applies to: Revised Section 508 501 (Web)(Software) 	Supports	Clear link name are added (mostly for the help page)

• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
3.1.1 Language of Page: The default human language of each Web page can be programmatically determined. (Level A)		
Also applies to:		
Revised Section 508	Supports	(No notes)
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
3.2.1 On Focus: When any component receives focus, it does not initiate a change of context. (Level A)		
Also applies to:		
Revised Section 508	Supports	(No notes)
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		

3.2.2 On Input: Changing the setting of any user interface component does not automatically cause a conge of context unless the user has been advised of the behavior before using the component. (Level A) Also applies to: Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	The users are informed when a change of setting will be made. For example, when the users click on the weekday button when entering schedule, all the checkboxes for that weekday will be checked. This functionality is explained at the beginning of the form.
3.3.1 Error Identification: If an input error is automatically detected, the item that is in error is identified and the error is described to the user in text. (Level A)		
Also applies to:		
Revised Section 508	Supports	(No notes)
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
3.3.2 Labels or Instructions: Labels or instructions are provided when content requires user input. (Level A)	Supports	(No notes)
Also applies to:		

Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
4.1.1 Parsing: In content implemented using markup languages, elements have complete start and end tags, elements are nested according to their specifications, elements do not contain duplicate attributes, and any IDs are unique, except where the specifications allow these features. (Level A) Note: Start and end tags that are missing a critical character in their formation, such as a closing angle bracket or a mismatched attribute value quotation mark are not complete.		Clear data structure is used in the CATME
Also applies to:	Supports	website
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
4.1.2 Name, Role, Value: For all user interface components (include, but not limited to: form elements, links, and components generated by scripts), the name and role can be programmatically determined; states, properties, and values that	Supports	(No notes)

can be set by the user can be programmatically set; and notification of changes to these items is available to user agents, including assistive technologies. (Level A)	
Note: This success criterion is primarily for Web authors who develop or script their own user interface components. For exam	
Also applies to:	
Revised Section 508	
• 501 (Web)(Software)	
• 504.2 (Authoring Tool)	
• 602.3 (Support Docs)	

^{*}Not evaluated due to not having an immediate impact on users **Table 2: Success Criteria, Level AA**

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live): Captions are provided for all live audio content in synchronized media. (Level AA)		
Also applies to:	Not Applicable	(No notes)
Revised Section 508	.,	
• 501 (Web)(Software)		

• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.2.5 Audio Description (Prerecorded): Audio description is provided for all prerecorded video content in synchronized media. (Level AA)		
Also applies to:		
Revised Section 508	Not Applicable	(No notes)
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.4.3 Contrast (Minimum): The visual presentation of text and images of text has a contrast ratio of at least 4.5:1, except for the following: (Level AA)		
 Large Text: Large-scale text and images of large-scale text have a contrast ratio of at least 3:1; 		
 Incidental: Text or images of text that are part of an inactive user interface component, that are pure decoration, that are part of a picture that contains significant other visual content, have no contrast requirement. 	Support	(No notes)
Logotypes: Test that is part of a logo or brand name has no minimum contrast requirement.		

Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.4.4 Resize text: Except for captions and images of text, text can be resized without assistive technology up to 200 percent without loss of content or functionality. (Level AA)		
Also applies to:		Alert box shown when trying to archive surveys
Revised Section 508	Partially Supports	cannot be resized appropriately
• 501 (Web)(Software)		Remediation needed to be done in JavaScript
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.4.5 Images of Text: If the technologies being user can achieve the visual presentation, text is used to convey information rather than image of text except for the following: (Level AA)	Supports	(No notes)
 Customizable: The image of text can be visually customized to user's requirements; 		

 Essential: A particular presentation of text is essential to the information being conveyed. 		
Note: Logotypes (text that is part of a logo or brand name) are considered essential.		
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
2.4.5 Multiple Ways: More than one way is available to locate a Web page within a set of Web pages except where the Web page is the result of, or a step in, a process. (Level AA)		
Also applies to:		
Revised Section 508	Support	(No notes)
 501 (Web)(Software) – Does not apply to non-web software 		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs) – Does not apply to non-web docs		

2.4.6 Headings and Labels: Headings and labels describe topic or		
purpose. (Level AA)		
Also applies to:		
Revised Section 508	Supports	(No notes)
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
2.4.7 Focus Visible: Any keyboard operable user interface has a mode of operation where the keyboard focus indicator is visible. (Level AA)		
Also applies to:		
Revised Section 508	Supports	(No notes)
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
3.1.2 Language of Parts: The human language of each passage or phrase in the content can be programmatically determined except for proper names, technical terms, words of indeterminate language, and words or phrases that have become part of the vernacular of the immediately surrounding text. (Level AA)	Supports	Chrome 71 always suggests "Translate to English" despite the language tag

Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
3.2.3 Consistent Navigation: Navigational mechanisms that are repeated on multiple Web pages within a set of Web pages occur in the same relative order each time they are repeated, unless a change is initiated by the user. (Level AA)		
Also applies to:		
Revised Section 508	Supports	(No notes)
 501 (Web)(Software) – Does not apply to non-web software 		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs) – Does not apply to non-web docs		
3.2.4 Consistent Identification: Components that have the same functionality within a set of Web pages are identified consistently. (Level AA) Also applies to:	Does not Support	Buttons are designed as buttons or links Remediation needed to be done in JavaScript

Revised Section 508		
 501 (Web)(Software) – Does not apply to non-web software 		
• 504.2 (Authoring Tool)		
602.3 (Support Docs) – Does not apply to non-web docs		
3.3.3 Error Suggestion : If an input error is automatically detected and suggestions for correction are known, then the suggestions are provided to the user, unless it would jeopardize the security or purpose of the content. (Level AA)		
Also applies to:		
Revised Section 508	Supports	(No notes)
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
3.3.4 Error Prevention (Legal, Financial, Data): For Web pages that cause legal commitments or financial transactions for the user to occur, that modify or delete user-controllable data in data storage systems, or that submit user test responses, at least one of the following is true: (Level AA)	Supports	Data entered by the user is checked
1. Reversible: Submissions are reversible.		

2.	Checked: Data entered by the user is checked for input errors and the user is provided an opportunity to correct them.	
3.	Confirmed: A mechanism is available for reviewing, confirming, and correcting information before finalizing the submission.	
Als	so applies to:	
Re	evised Section 508	
	• 501 (Web)(Software)	
	• 504.2 (Authoring Tool)	
	• 602.3 (Support Docs)	

Table 3: Success Criteria, Level AAA

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.2.6 Sign Language (Prerecorded): Sign language interpretation is provided for all prerecorded audio content in synchronized media. (Level AAA) Also applies to: Revised Section 508 – Does not apply	Not Applicable	(No notes)

	T	1
1.2.7 Extended Audio Description (Prerecorded): Where pauses in foreground audio are insufficient to allow audio descriptions to convey the sense of the video, extended audio description is provided for all prerecorded video content in synchronized media. (Level AAA) Also applies to: Revised Section 508 – Does not apply	Not Applicable	(No notes)
1.2.8 Media Alternative (Prerecorded): An alternative for time-based media is provided for all prerecorded synchronized media and for all prerecorded video-only media. (Level AAA) Also applies to: Revised Section 508 – Does not apply	Not Applicable	(No notes)
1.2.9 Audio-only (Live): An alternative for time-based media that presents equivalent information for live audio-only content is provided. (Level AAA) Also applies to: Revised Section 508 – Does not apply	Not Applicable	(No notes)
 1.4.6 Contrast Enhanced: The visual presentation of text and images of text has a contrast ration of at least 7:1, except for the following: (Level AAA) Large Text: Large-scale text and images of large-scale text have a contrast ration of at least 4.5:1; 	Supports	(No notes)

 Incidental: Text or images of text that are part of an inactive user interface component, that are pure decoration, that are not visible to anyone, or that are part of a picture that contains significant other visual content, have no contrast requirement. Logotypes: Text that is part of a logo or brand name has no minimum contrast requirement. Also applies to: Revised Section 508 – Does not apply 		
 1.4.7 Low or No Background Audio: For prerecorded audio-only content that (1) contains primarily speech in the foreground, (2) is not an audio CAPTCHA or audio logo, and (3) is not vocalization intended to be primarily musical expression such as singing or rapping, at least one of the following is true: (Level AAA) No Background: The audio does not contain background sounds. Turn Off: The background sounds can be turned off. 20 dB: The background sounds are at least 20 decibels lower that the foreground speech content, with the exception of occasional sounds that last for only one to two seconds. Note: Per the definition of "decibel," background sound that meets this requirement will be approximately four times quieter than the foreground speech content. 	Not Applicable	(No notes)

Also applies to:		
Revised Section 508 – Does not apply		
1.4.8 Visual Presentation: For the visual presentation of blocks of text, a mechanism is available to achieve the following: (Level AAA)		
Foreground and background colors can be selected by the user.		
2. Width is no more than 80 characters or glyphs (40 if CJK).		
Text is not justified (aligned to both the left and the right margins).		
 Line spacing (leading) is at least space-and-a-half within paragraphs, and paragraph spacing is at least 1.5 times larger than the line spacing. 	Supports	(No notes)
 Text can be resized without assistive technology up to 200 percent in a way that does not require the user to scroll horizontally to read a line of text on a full-screen window. 		
Also applies to:		
Revised Section 508 – Does not apply		
1.4.9 Images of Text (No Exception) Control: Images of text are only used for pure decoration or where a particular presentation of text is essential to the information being conveyed. (Level AAA)	Supports	(No notes)

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Note: Logotypes (text that is part of a logo or brand name) are considered essential.		
Also applies to:		
Revised Section 508 – Does not apply		
2.1.3 Keyboard (No Exception): All functionality of the content is operable through a keyboard interface without requiring specific timings for individual keystrokes. (Level AAA) Also applies to: Revised Section 508 – Does not apply	Supports	(No notes)
2.2.3 No Timing: Timing is not an essential part of the even or activity presented by the content, except for non-interactive synchronized media and real-time events. (Level AAA) Also applies to: Revised Section 508 – Does not apply	Supports	(No notes)
2.2.4 Interruptions: Interruptions can be postponed or suppressed by the user, except interruptions involving an emergency. (Level AAA) Also applies to: Revised Section 508 – Does not apply	Supports	(No notes)

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2.2.5 Re-authenticating: When an authenticated session expires, the user can continue the activity without loss of data after reauthenticating. (Level AAA) Also applies to: Revised Section 508 – Does not apply	Supports	(No notes)
 2.3.2 Three Flashes: Web pages do not contain anything that flashes more than three time in any one second period. (Level AAA) Also applies to: Revised Section 508 – Does not apply 	Supports	(No notes)
2.3.2 Location: Information about the user's location within a set of Web pages is available. (Level AAA) Also applies to: Revised Section 508 – Does not apply	Supports	(No notes)
2.4.9 Link Purpose (Link Only): A mechanism is available to allow the purpose of each link to be identified from link text alone, except where the purpose of the link would be ambiguous to users in general. (Level AAA) Also applies to: Revised Section 508 – Does not apply	Supports	(No notes)

	I	
2.4.10 Section Headings: Section headings are used to organize the content. (Level AAA)		
Note 1: "Heading" is used in its general sense and includes titles and other ways to add a heading to different types of content.		
Note 2: This success criterion covers sections within writing, not user interface components. User interface components are cover under success criterion 4.1.2	Supports	There are not many blocks of writing/text in CATME
Also applies to:		
Revised Section 508 – Does not apply		
3.1.3 Unusual Words: A mechanism is available for identifying specific definitions of words or phrases used in an unusual or restricted way, including idioms and jargon. (Level AAA) Also applies to:	Supports	(No notes)
Revised Section 508 – Does not apply		
3.1.4 Abbreviations: A mechanism for identifying the expanded form or meaning of abbreviations is available. (Level AAA)		
Also applies to:	Supports	(No notes)
Revised Section 508 – Does not apply		
3.1.5 Reading Level: When text requires reading ability more advanced than the lower secondary education level after remove of proper	Supports	(No notes)

names and titles, supplemental content, or a version that does not require reading ability more advance than the lower secondary education level, is available. (Level AAA) Also applies to: Revised Section 508 – Does not apply		
3.1.6 Pronunciation: A mechanism is available for identifying specific pronunciation of words where meaning of the words, in context is ambiguous without knowing the pronunciation. (Level AAA) Also applies to: Revised Section 508 – Does not apply	Supports	(No notes)
3.2.5 Change on Request: Changes of context are initiated only by user request or a mechanism is available to turn off such changes. (Level AAA) Also applies to: Revised Section 508 – Does not apply	Supports	CATME has no automatic context change on any of its pages
3.3.5 Help: Context-sensitive help is available. (Level AAA) Also applies to: Revised Section 508 – Does not apply	Does not Support	Remediation needed to be done in JavaScript
3.3.6 Error Prevention (All): For Web pages that require the user to submit information, at least one of the following is true: (Level AAA)	Supports	All CATME forms with possible erroneous entries are checked

1.	Reversible: Submissions are reversible.		
2.	Checked: Data entered by the user is checked for input errors and the user is provided an opportunity to correct them.		
3.	Confirmed: A mechanism is available for reviewing, confirming, and correcting information before finalizing the submission.		
Al	so applies to:		
Re	vised Section 508 – Does not apply		

Revised Section 508 Report

Notes:

Chapter 3: Functional Performance Criteria (FPC)

Notes:

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Supports	
302.2 With Limited Vision	Supports	
302.3 Without Perception of Color	Supports	All elements in CATME that use color to distinguish has text alternatives.
302.4 Without Hearing	Supports	Most of the CATME Youtube videos has captions. We are still in the progress finishing them.
302.5 With Limited Hearing	Supports	Most of the CATME Youtube videos has captions. We are still in the progress finishing them.
302.6 Without Speech	Supports	CATME does not have spoken mode of operation
302.7 With Limited Manipulation	Supports	CATME does not require fine motor control or operation of more than one control at the same time.

302.8 With Limited Reach and Strength	Supports	Meet requirement
302.9 With Limited Language, Cognitive, and Learning Abilities	Not Evaluated	NA

Chapter 4: Hardware

Notes: Section not applicable to CATME

Criteria	Conformance Level	Remarks and Explanations
402 Closed Functionality	Heading cell – no response required	Heading cell – no response required
402.1 General	Heading cell – no response required	Heading cell – no response required
402.2 Speech-Output Enabled	Heading cell – no response required	Heading cell – no response required
402.2.1 Information Displayed On-Screen	Not applicable	
402.2.2 Transactional Outputs	Not applicable	
402.2.3 Speech Delivery Type and Coordination	Not applicable	
402.2.4 User Control	Not applicable	
402.2.5 Braille Instructions	Not applicable	
402.3 Volume	Heading cell – no response required	Heading cell – no response required

402.3.1 Private Listening	Not applicable	
402.3.2 Non-private Listening	Not applicable	
402.4 Characters on Display Screens	Not applicable	
402.5 Characters on Variable Message Signs	Not applicable	
403 Biometrics	Heading cell – no response required	Heading cell – no response required
403.1 General	Not applicable	
404 Preservation of Information Provided for Accessibility	Heading cell – no response required	Heading cell – no response required
404.1 General	Not applicable	
405 Privacy	Heading cell – no response required	Heading cell – no response required
405.1 General	Not applicable	
406 Standard Connections	Heading cell – no response required	Heading cell – no response required
406.1 General	Not applicable	
407 Operable Parts	Heading cell – no response required	Heading cell – no response required
407.2 Contrast	Not applicable	
407.3 Input Controls	Heading cell – no response required	Heading cell – no response required

407.3.1 Tactilely Discernible	Not applicable	
407.3.2 Alphabetic Keys	Not applicable	
407.3.3 Numeric Keys	Not applicable	
407.4 Key Repeat	Not applicable	
407.5 Timed Response	Not applicable	
407.6 Operation	Not applicable	
407.7 Tickets, Fare Cards, and Keycards	Not applicable	
407.8 Reach Height and Depth	Heading cell – no response required	Heading cell – no response required
407.8.1 Vertical Reference Plane	Not applicable	
407.8.1.1 Vertical Plane for Side Reach	Not applicable	
407.8.1.2 Vertical Plane for Forward Reach	Not applicable	
407.8.2 Side Reach	Not applicable	
407.8.2.1 Unobstructed Side Reach	Not applicable	
407.8.2.2 Obstructed Side Reach	Not applicable	

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407.8.3.1 Unobstructed Forward Reach	Not applicable	
407.8.3.2 Obstructed Forward Reach	Not applicable	
407.8.3.2.1 Operable Part Height for ICT with Obstructed Forward Reach	Not applicable	
407.8.3.2.2 Knee and Toe Space under ICT with Obstructed Forward Reach	Not applicable	
408 Display Screens	Heading cell – no response required	Heading cell – no response required
408.2 Visibility	Not applicable	
408.3 Flashing	Not applicable	
409 Status Indicators	Heading cell – no response required	Heading cell – no response required
409.1 General	Not applicable	
410 Color Coding	Heading cell – no response required	Heading cell – no response required
410.1 General	Not applicable	
411 Audible Signals	Heading cell – no response required	Heading cell – no response required
411.1 General	Not applicable	
412 ICT with Two-Way Voice Communication	Heading cell – no response required	Heading cell – no response required
412.2 Volume Gain	Heading cell – no response required	Heading cell – no response required

412.2.1 Volume Gain for Wireline Telephones	Not applicable	
412.2.2 Volume Gain for Non-Wireline ICT	Not applicable	
412.3 Interference Reduction and Magnetic Coupling	Heading cell – no response required	Heading cell – no response required
412.3.1 Wireless Handsets	Not applicable	
412.3.2 Wireline Handsets	Not applicable	
412.4 Digital Encoding of Speech	Not applicable	
412.5 Real-Time Text Functionality	Reserved for future	Reserved for future
412.6 Caller ID	Not applicable	
412.7 Video Communication	Not applicable	
412.8 Legacy TTY Support	Heading cell – no response required	Heading cell – no response required
412.8.1 TTY Connectability	Not applicable	
412.8.2 Voice and Hearing Carry Over	Not applicable	
412.8.3 Signal Compatibility	Not applicable	
412.8.4 Voice Mail and Other Messaging Systems	Not applicable	
413 Closed Caption Processing Technologies	Heading cell – no response required	Heading cell – no response required

413.1.1 Decoding and Display of Closed Captions	Not applicable	
413.1.2 Pass-Through of Closed Caption Data	Not applicable	
414 Audio Description Processing Technologies	Heading cell – no response required	Heading cell – no response required
414.1.1 Digital Television Tuners	Not applicable	
414.1.2 Other ICT	Not applicable	
415 User Controls for Captions and Audio Descriptions	Heading cell – no response required	Heading cell – no response required
415.1.1 Caption Controls	Not applicable	
415.1.2 Audio Description Controls	Not applicable	

Chapter 5: Software

Notes:

Criteria	Conformance Level	Remarks and Explanations
501.1 Scope – Incorporation of WCAG 2.0 AA	See <u>WCAG 2.0</u> section	See information in WCAG section
502 Interoperability with Assistive Technology	Heading cell – no response required	Heading cell – no response required
502.2.1 User Control of Accessibility Features	Support	
502.2.2 No Disruption of Accessibility Features	Support	

502.3 Accessibility Services	Heading cell – no response required	Heading cell – no response required
502.3.1 Object Information	Support	
502.3.2 Modification of Object Information	Support	
502.3.3 Row, Column, and Headers	Partially Support	Some exceptions come for table headers are not set properly. Remediation done by August 2019
502.3.4 Values	Support	Remediation done by Adgust 2019
		Currently we do not programmatically
502.3.5 Modification of Values	Do not support	design to help users understand the range of the input objects.
		Remediation done by August 2019
502.3.6 Label Relationships	Support	
502.3.7 Hierarchical Relationships	Partially support	We designed and implemented hierarchical structures at the top of the pages if necessary but we do need to fix tab order.
		Remediation done by August 2019

502.3.8 Text	Support	
502.3.9 Modification of Text	Support	
502.3.10 List of Actions	Support	
502.3.11 Actions on Objects	Partially Support	We are working on providing an alternative method to display information which appears when hovering objects Remediation done by August 2019
502.3.12 Focus Cursor	Do not support	Remediation done by August 2019
502.3.13 Modification of Focus Cursor	Do not support	Remediation done by August 2019
502.3.14 Event Notification	Support	
502.4 Platform Accessibility Features	Support	
503 Applications	Heading cell – no response required	Heading cell – no response required
503.2 User Preferences	Do not support	Currently We do not allow users to change the system setting. Some components are determined on purposes.
503.3 Alternative User Interfaces	Support	
503.4 User Controls for Captions and Audio Description	Heading cell – no response required	Heading cell – no response required

503.4.1 Caption Controls	Not Applicable	All of our training videos are held on Youtube.com
503.4.2 Audio Description Controls	Not Applicable	All of our training videos are held on Youtube.com
504 Authoring Tools	Heading cell – no response required	Heading cell – no response required
504.2 Content Creation or Editing (if not authoring tool, enter "not applicable")	See WCAG 2.0 section Not Applicable	See information in WCAG section
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	Not Applicable	
504.2.2 PDF Export	Not Applicable	
504.3 Prompts	Not Applicable	
504.4 Templates	Not Applicable	

Chapter 6: Support Documentation and Services

Notes:

Criteria	Conformance Level	Remarks and Explanations
601.1 Scope	Heading cell – no response required	Heading cell – no response required
602 Support Documentation	Heading cell – no response required	Heading cell – no response required

602.2 Accessibility and Compatibility Features	Do not support	Remediation done by August 2019
602.3 Electronic Support Documentation	See <u>WCAG 2.0</u> section	See information in WCAG section
602.4 Alternate Formats for Non-Electronic Support Documentation	Support	Refer to info.catme.org and https://www.youtube.com/channel/UCe5lSha_KmYx6fqbLYsyzyg
603 Support Services	Heading cell – no response required	Heading cell – no response required
603.2 Information on Accessibility and Compatibility Features	Support	Please contact support@catme.org
603.3 Accommodation of Communication Needs	Support	Please contact support@catme.org

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