

Practice Exercise

Directions

Please assign each of Madison Lewis' behaviors to the appropriate category. You can use the following abbreviations:

- C = Contributing to Team's Work
- I = Interacting with Teammates
- K = Keeping the Team on Track
- E = Expecting Quality
- H = Having Related Knowledge, Skills, and Abilities

Then, provide a rating for behavior that you've assigned. Finally, provide an overall rating for Madison on each dimension of team performance by circling the appropriate value.

| Example Item | Category Assignment | Rating |
|---|---------------------|--------|
| Sets goals and checkpoints to help the team. | K | 3 |
| <i>Madison's Behavior</i> | | |
| Writes down a checklist of what the team needs to get done for meetings. | | |
| Completes any math required as part of the team's assignments. | | |
| Fails to give status reports to other team members. | | |
| Encourages the team to achieve its highest potential. | | |
| Communicates high expectations with regard to the quality of assignments. | | |
| Generates ideas that help the team. | | |
| Figures out how to do the math for assigned problems. | | |
| Listens to everyone's opinions. | | |
| Able to use base knowledge of computers in some assignments. | | |
| Gives constructive feedback. | | |

| <i>Performance Dimension</i> | <i>Overall Ratings</i> | | | | |
|--|------------------------|----------|----------|----------|----------|
| Contributing to the Team's Work: | 1 | 2 | 3 | 4 | 5 |
| Interacting with Teammates: | 1 | 2 | 3 | 4 | 5 |
| Keeping the Team on Track: | 1 | 2 | 3 | 4 | 5 |
| Expecting Quality: | 1 | 2 | 3 | 4 | 5 |
| Having Relevant Knowledge, Skills, and Abilities: | 1 | 2 | 3 | 4 | 5 |